

Minutes
HARLOW 2020 STEERING GROUP
Friday 12th June 10.00am, Committee Room 2A, Civic Centre,
The Water Gardens, Harlow

PRESENT:

Adrian Coggins (AC)	NHS West Essex
David Sprunt (DS)	Essex County Council
Jackie Sully (JS)	Chair Rainbow Services
Nick Roberts (NR)	Essex County Council
Kathy May (KM)	Harlow Council

IN ATTENDANCE:

Becci Court	Minutes	Harlow 2020 Partnership
Marina Sherriff (MS)		Harlow 2020 Partnership
Julie Houston (JH)		Harlow Council

APOLOGIES:

Cath Shaw (CS)	Harlow Council
Lynn Seward (LS)	Harlow Council
Maureen Pearman	Harlow Council
Graeme Bloomer	Harlow Council
Andrew Murray	Harlow Council
Sue Young	Harlow College
Chris Fluskey	Harlow Education Consortium

JS welcomed everyone to the meeting and apologies were noted.

1. Minutes of the previous meeting

The minutes of the meeting held on 6th March 2009 were agreed as a true record.



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2. Matters arising

2.1 INCA (International Community Association) (3)

JS has emailed Alan Jones at the GPCA requesting a meeting for clarity as to what is required from 2020.

2.2 Performance Reward Grant (PRG) (6.1)

JS referred to the remainder of the funding and added that the brief for this will be narrowed and bids will be invited. MS added that the funding amount available was £32k and not £37k as previously stated.

Discussion took place regarding identifying gaps to narrow the bidding spectrum and simplify the bidding process. It was confirmed that the bids should have a strong link to the indicators.

3. Regeneration Strategy

JH circulated copies of the draft strategy to invite comments on the content and direction over the next two weeks with a deadline set at 26th June. JH outlined the background of the review, with the updated document having several differences to include more partnership involvement, social inclusion, a refreshed vision, successes, key priority issues and the introduction of neighbourhood renewal data, plus analysis and development of neighbourhood plans.

4. Harlow Transportation Board

DS advised that the recent meeting had been cancelled due to the elections. The next meeting will be during July. Work is being undertaken which will provide a business plan and annual report.

5. Update from target leads

5.1 Papers were circulated from the target leads and noted by the group. JS asked that issues highlighted on the reports for projects not on target should be summarised to ensure project delivery is monitored. MS to provide summary. *MS to action*

5.2 Waste and street cleanliness

KM reported that there are improvements on all elements of the indicators although fly tipping is a concern.

5.3 Health

AC reported that the smoking cessation target has been achieved. The social marketing project is in development, although on hold until resources are secured. The mini mind PRG funding will provide three programmes in five of the six children's centres over the next two years. Results are forthcoming from recent insight work into sexual health and teenage pregnancy which will inform the spending plan to address these specific issues. Chlamydia screening needs to be targeted more effectively.

5.4 Transport

NR reported on KSI (killed and seriously injured) statistics as being one of the lowest in Essex. ECC are working with the Police and PCSOs to provide the speed watchers scheme and with the Fire Service and Harlow College to provide campaigns for drink driving awareness. The Crucial Crew continue to provide pedestrian training and theatre productions have taken place for year 9 students. The BIKE IT officer's post for Harlow has been funded through ECC and 98% of Harlow schools now have travel plans. It was suggested that Elaine Beckett from ECC be invited to a future Steering Group meeting to provide further details. Figures are down for Harlow Community Transport due to a change in staff, however essential journeys continue to be available for local residents.

DS reported that the dual carriageway planned work on the A414 is still progressing and other planned passenger transport studies include the railway station and barriers to cycling. The quality taxi partnership offers training in customer care and, equal opportunities for local taxi drivers and although there is a lot of interest, this is not being delivered as yet. There was a suggestion that a transportation member could attend a 2020 Board meeting with regards to input within the community strategy. DS to provide further details once business plan is finalised, for September Board meeting. *DS to action*

There was discussion around the Integrated Development Programme and a suggestion that CS report back to the board.

5.5 Third Sector

JS reported that the Essex wide PRG action plan has been signed off which includes contracting, procurement and Compact implementation. Economic Participation funding will enable aspects of the action plan to be delivered. Work on NI4/5 is being undertaken by Duncan Wood and his team who will conduct a further survey.

6. Task and finish groups

6.1 Health Inequalities

AC reported the last meeting was cancelled due to the number of apologies and that the health inequality work needs to be revisited from a strategic sense. Work cannot be undertaken without resources and AC advised that this would be raised by reporting to the Board. It was agreed that

the group could not be re-structured to make it more effective as short, medium and long term actions are required, all of which have resource implications. AC to draft specific proposals and report back to the group. **AC to action**

6.2 2020 Vision

JS advised that the brief needs further fine tuning before it is offered as a tender opportunity. Action and delivery plans will underpin the Vision, linking it to other strategies for the overall development of the town. Discussions have also included the Planning department. The group intend to meet after the Board meeting on 19th June.

6.3 Recession

JH reported that the group's purpose is to identify the impact of the recession, the actions of partners and the support provided for local businesses and individuals. A brief signposting leaflet will be produced for individual organisations. Unemployment is rising but is not as steep as last year's trend. Discussion was held around redundancy data and support. JH confirmed the Bank of Essex is accepting applications however it is unclear on what the Harlow uptake is.

7. **Performance management**

Harlow 2020, the Safer Harlow Partnership (SHP) and the Children and Young People's Strategic Partnership (CYPSP) now have the same reporting template. MS has met with Jan Dalrymple from Women's Aid to review and adopt the new system which in turn was confirmed and accepted by LS on behalf of SHP and CYPSP. During the next quarter, all groups will report using the template. Papers were circulated for discussion. Each target lead will update and review their action plans and progress reports will feed through at each meeting MS will summarise information for the Board. The Key Achievements Document will pick up any added value and other more specific details. The template was agreed and is to be reviewed towards the end of the year.

8. **Any other business**

8.1 The Essex Conference

The conference will be held on 9th July at the Community Stadium in Colchester and provide workshops and networking opportunities.

8.2 Future Jobs Fund

JH circulated a briefing paper outlining the details for the Future Jobs Fund bid which is aimed at providing a minimum of 30 local jobs for those who are 18-24 and have been unemployed for 12 months. Each post will involve 25 hours per week and will last for 6 months. The bid is to be submitted by 30th June and is led by the local authority on behalf of partners who may be able to host some of the jobs. All partners to email Julie Houston (julie.houston@harlow.gov.uk) by 17th June. JS confirmed that this is also being taken forward via the Voluntary Sector Forum and asked JH to circulate a briefing note along with the Dept of Work and Pensions' website address to MS for forwarding.

JH/MS to action

9. **DATE OF NEXT MEETING**

The next Steering Group meeting will be on Friday 11th September 2009 in Committee Room 2B.

The meeting finished at 12.10pm.