

Minutes

HARLOW 2020 STEERING GROUP

Friday 11th September 10.00am, Committee Room 2B, Civic Centre,
The Water Gardens, Harlow

PRESENT:

Adrian Coggins (AC)	NHS West Essex (PCT)
David Sprunt	Essex County Council
Jackie Sully (JS)	Chair Rainbow Services
Nick Roberts (NR)	Essex County Council
Cath Shaw (CS)	Harlow Council (HC)
Martin Mulcahy (MMu)	Harlow College
Chris Fluskey (CF)	Harlow Education Consortium (HEC)
Jane Greer (JG)	Harlow Council
Malcolm Morley (MM)	Harlow Council
Jacque Foile (JF)	VAEF/Harlow Volunteer Centre

IN ATTENDANCE:

Becci Court	Minutes	Harlow 2020 Partnership
Marina Sherriff (MS)		Harlow 2020 Partnership
Wendy Letch		Rainbow Services

APOLOGIES:

Andrew Murray	Harlow Council
Graeme Bloomer	Harlow Council
Kathy May	Harlow Council
Lynn Seward (LS)	Harlow Council
Maureen Pearman	Harlow Council

JS welcomed everyone to the meeting and apologies were noted.

1. Minutes of the previous meeting

The minutes of the meeting held on 12th June 2009 were agreed as a true record.



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2. Matters arising

2.1 Future Jobs Fund

The bid to the Future Jobs Fund is being co-ordinated from a West Essex perspective to include Harlow, Epping Forest and Uttlesford. There are currently over fifty new jobs identified. The bid must be submitted by the end of September.

3. Update from Target Leads

MS circulated a progress report from the target leads.

3.1 JF circulated a paper and advised that the Volunteer Centre continues to struggle due to lack of core funding and has applied for further external funding. Additional funding has been drawn in to support a scheme for volunteers with mental health support needs.

3.2 JG reported that a co-ordinator and assistant have been recruited by HC to work on new initiatives. PRG funding for a feasibility study has been applied for.

- 3.3 NR reported that the school run task group has undertaken work around how children travel to schools. Data from a questionnaire will inform future service provision. 'Walking buses' were discussed as well as maximising the potential for walking and cycling amongst students. Efforts have been made to encourage children to walk or cycle to school although geographical catchment areas and the size of the school provides different challenges. Personalised Travel Planning studies are being undertaken locally which include interviews to ascertain different modes of travel undertaken by residents. Discussion took place regarding school runs and ideas to reduce local congestion.
- 3.4 MS expressed concern on attendance numbers on the Get Into Boxing and Get Fit Bring The Kids projects on behalf of Chris Purvis. MM asked for risks and actions to be shown in future progress reports. A risk register is required to see at a glance where action is needed, with a summary sheet for issues, added value and unexpected achievements. *MS to action*
- 3.5 AC reported that there has been insufficient staff to take the Mini Mend programme forward and as the project will therefore have an under spend, this will be re-allocated to new projects.
- 3.6 CF commented that the Not in Education or Training (NEET) figure in Harlow had not significantly increased although national and regional figures had risen.
- 3.7 MMu advised that Harlow College continues to recruit apprenticeships for business administration and building maintenance.

4. Task & Finish Groups

- 4.1 Health Inequalities – AC advised that this group is not currently meeting and a working paper regarding a way forward is currently being prepared. This will look at the evidence base and provide practical solutions where appropriate. This will be completed by the end of September and AC will bring back to the group. Discussion will take place with partners before it is rolled out. *AC to action*
- 4.2 2020 Vision – MS reported that the group has linked with HC Planning and Procurement departments and a brief has gone out to four interested parties with a deadline set for 22nd September 2009 for completed tenders. It is planned that the successful person/organisation will be appointed by 1st October. A draft strategy will be presented to the Board in December.
- 4.3 Recession – The group continues to meet and discuss how the recession is impacting on partners, and identifying additional support where possible.
- 4.4 Safer Harlow Partnership (SHP) – MM advised that repeat incidents of domestic violence has risen, which is an ongoing concern. The SHP are working closely with the local Police and other partners to look at mitigating action.
- 4.5 CYPSP – The proposed new Children's Trust arrangements in Essex continues to move forward. JS advised that a letter has been sent to Lord Hanningfield expressing concern at the proposed quartile/quintile approach. Harlow would prefer to operate as a single entity. A further meeting of interested parties is planned on 18th September to discuss the proposed arrangement. The new model will be announced on 2nd October 2009.

5. LAA2/Harlow LAA2

- 5.1 Performance Reward Grant
Volunteers from the group will look at nine bids submitted and will make recommendations to the Board for next Friday 18th September. There is just over £60k to spend and £120k in applications. Essex Partnership will need to give approval before the projects can commence.

6. Any other business

- 6.1 Migration Fund – Following a successful bid working with HC Housing Dept and the Integration Support Service (ISS), £220k in funding has been received to provide a housing research project, to provide further capacity at ISS, and a rent deposit guarantee scheme. This was the only area in Essex which was successful.
- 6.2 Further funding - £450k over two years has been received following another successful joint bid from the PCT and HEC.

The funding will help to reduce the effects of poverty on the mental health of children and young people and to develop an early intervention service around family and parental break up.

6.3 Proposed meeting dates for 2010 – to be advised by MS. A suggestion was made that the group no longer meet on Fridays. **MS to action**

6.4 Essex model of good practice for public engagement – A paper was circulated from Duncan Wood, the County lead for NI4. MS asked for any comments to be emailed to her by 25th September. JS agreed to take forward to a voluntary sector meeting and feedback to MS. **JS to action**

MM requested the context of the document and a request was made to forward details to LS. **MS to action**

6.5 Following an earlier discussion regarding risk assurance and additional partnership working opportunities, it was agreed to devote at least half of the next meeting to a workshop type discussion to include some horizon scanning and added value as to what is available.

7. Date of next meeting

The next meeting will be held on Friday 4th December at 10.00am in Committee Room 2A, Civic Centre. This will be followed by Christmas lunch. BC to advise. **BC to action**

The meeting finished at 11.20am.