

Minutes

HARLOW 2020 STEERING GROUP

Friday 4th December 2009 - 10.00am, Committee Room 2A, Civic Centre,
The Water Gardens, Harlow

PRESENT:

Adrian Coggins	NHS West Essex
Alison Cowie (ACo)	NHS West Essex
David Sprunt	Essex County Council
Jackie Sully (JS)	Chair Rainbow Services
Jacque Foile (JF)	Voluntary Action Epping Forest
Lynn Seward (LS)	Harlow Council
Malcolm Morley (MM)	Harlow Council
Nick Roberts (NR)	Essex County Council
Simon Williams	Essex Police
Malcolm Mulcahy	Harlow College

IN ATTENDANCE:

Becci Court	Minutes	Harlow 2020 Partnership
Marina Sherriff (MS)		Harlow 2020 Partnership

APOLOGIES:

Andrew Murray	Harlow Council
Cath Shaw	Harlow Council
Chris Fluskey	Harlow Education Consortium
Eddie Johnson (EJ)	Essex County Council/Harlow Council
Jane Greer	Harlow Council
Maureen Pearman	Harlow Council

JS welcomed everyone to the meeting and apologies were noted.

1. Minutes of the previous meeting

The minutes of the meeting held on 11th September 2009 were agreed as a true record.

2. Matters arising

2.1 Future Jobs Fund (2.1)

Following a successful bid, funding for local employment opportunities from the Dept of Work and Pensions has been received and the first people will commence work in January 2010.

2.2 Performance Reward Grant (PRG) (5.1)

MS reported that a panel of 2020 volunteers considered nine projects and recommended six for funding. The projects have a wide remit and all funds are now spent.

2.3 Essex model of good practice for public engagement (6.4)

It was agreed that the document be filed to provide guidance for future reference if needed.

3. Update from target leads

A progress report from targets leads was circulated for review.

3.1 LS reported there is no mechanism for exchange of information on NI139 (people over 65 who say they receive the information and support needed to exercise choice and live control to live independently). Discussion took place regarding how to capture information to provide a more comprehensive report. West Essex wide links are already in place. JF to forward details to LS.

JF to action

- 3.2 It was reported that attendance numbers are low for some of the funded leisure projects led by Chris Purvis. Discussion took place regarding ways to remedy this. Active Harlow Sports Partnership are ensuring that they are targeting and marketing correctly. AC can provide details to MS. *AC/MS to action*

It was agreed that HC Communications, the voluntary sector and the Youth Council could assist in promoting projects. MS to co-ordinate. The idea of Bluetooth hubs was also considered. *MS to action*

- 3.3 Integration Support Services are requesting opportunities to network with other partners, particularly for people coming into Harlow who may need long term support. JS to liaise with MS. *JS/MS to action*

- 3.4 It was agreed that the format for the risk register was acceptable by the group.

4. Task and Finish groups

- 4.1 2020 Vision - It was reported that a workable option has been established for a consultant to commence work on the draft sustainable community strategy. The People's Panel and Youth Council amongst others will be consulted after the first draft has been prepared.

- 4.2 Recession – A paper was circulated for noting.

5. Total Place

MM provided an outline on Total Place. The initiative works to identify and improve economical effectiveness and efficiency across the board. It is driven by the need for the public sector to both make savings and improve services. There are thirteen funded pilot projects nationally, which look at how public sector organisations can work collaboratively. Huge public sector funding reductions in the future will necessitate the need to make economic and efficiency improvements and Total Place will re-focus the priorities on this. Improvement East has provided £300k to Essex and the Essex Partnership is leading on the approach to Total Place. A steering group is currently being set up. MM to keep the Steering group informed on process. *MM to action*

6. Health Inequalities

ACo provided an update on health inequalities. There are many ongoing interventions although more work needs to be undertaken at a strategic level. ACo requested partners to consider their roles in helping to reduce health inequalities. An issue needs to be chosen for a 'deep dive' – further investigative work into, for example, local obesity levels. LAA targets will provide the framework and create terms of reference around a particular project.

A specific workshop would help with a multi agency approach to take ideas forward, provide outcomes and create a focussed approach. It was considered that if resources are available through Total Place for a 'deep dive' into a specific project, (although this would not be linked to the LAA). It was provisionally agreed that local obesity levels be examined. JS agreed to contact representatives from the Harlow Health Centre Trust to discuss resource availability. *JS to action*

It was agreed that a facilitator would be required to co-ordinate the workshop. MS/JS/LS to co-ordinate. *MS/JS/LS to action*

7. Workshop session

As part of horizon scanning and discussions as to how the Partnership can add value, discussion took place regarding the issues which could affect Harlow over the next few years, which were identified as follows (in no particular order):

- Total Place approach
- General election
- East of England plan
- Town Centre regeneration
- Public purse shrinkage
- Anglia Ruskin University

- Transport infrastructure
- Alternative forms of transport
- Schools Trust
- Harlow Hub (ECC services)
- Social housing
- Migrants/population
- PREVENT agenda
- Carbon footprint
- Health inequalities

MM requested that this exercise be carried out with a more specific reference to the Harlow LAA. It was stressed that there may be additional issues which are outside the LAA and this exercise would provide an opportunity to respond and add value to current LAA targets. Discussion took place regarding assisting the development of the sustainable community strategy and being prepared for future funding opportunities. It was considered that a further meeting dedicated to gap analysis in the LAA be undertaken, to identify further priorities and consider targets in more depth. MS to contact LS/JS and co-ordinate and agree format of further meeting. **MS/LS to action**

NR added that partners could contribute more if processes are better understood and that there is a need to co-ordinate information. MM added that a more co-ordinated community and voluntary sector resilience and capacity are crucial issues to consider.

8. Any other business

There was no further business.

9. Date of next meeting

The next Steering Group meeting will be on Tuesday 9th March 2010 in Committee Room 2B. EJ to Chair.

The meeting finished at 11.40am.