



SAFER HARLOW PARTNERSHIP

FULL SAFER HARLOW PARTNERSHIP MEETING

Monday 9th November 2009

2.00 p.m – 3.00pm

Committee Room 2A & B, Civic Centre

MINUTES

PRESENT

Angela O'Connell	TASCC Team, Essex County Council
Christine Selby (CS)	Harlow Council
Lynn Seward (LS)	(Chair) Harlow Council
Marina Sherriff (MS)	Harlow 2020 Partnership
Matt Bracken (MB)	Essex Police
Simon Williams	Essex Police
Becci Court	(minutes) Harlow 2020 Partnership
Tracy Gray (TG)	Safer Harlow Partnership (SHP)
Marysia Rudgeley (MR)	Harlow Council
Claire Cochrane	Women's Aid
Paulette Burrell (PB)	Youth Offending Team, Essex County Council
Victoria Wilson	Essex Police
Chris Laing	Essex Young Peoples' Drugs/Alcohol Service EYPDAS
Julie Saggars	Connexions, Essex County Council
Charles Cochrane	Essex Police Authority
Chris Pearson (CP)	Essex Probation Service
Adrian Coggins	NHS West Essex

APOLOGIES

Cllr Lee Dangerfield, Malcolm Morley, Pam Hall, Olivia Gooding, Peter Bourn, Chris Hubbard, Nick Morris, Alison Cowie, Richard Dennery, Nigel Varnham, Chris Fluskey

ACTION

1.	<p>Welcome and Introduction LS welcomed the group and introductions were made. LS advised TG is the new SHP Co-ordinator and thanked both MS and BC for providing administrative cover in the interim.</p>	
2.	<p>Apologies for absence Apologies were given and noted above.</p>	
3.	<p>Minutes of the last meeting The minutes of the meeting of 13 August 2009 were agreed as a true and accurate record.</p>	
4.	<p>Matters arising There were no matters arising.</p>	
5.	<p>Final funding allocations 2009/10 A paper was circulated on the projects commissioned and MS provided a brief overview on this year's process and how this had been improved from last year's submissions. All bidding organisations have now been informed and requests for quarterly reports have been sent out. Some projects have not yet started.</p>	

	<p>LS added that the Responsible Authority Group (RAG) is keen to have a small contingency to respond to any up to date issues throughout the year, which may need to be addressed through a partnership approach.</p> <p>MS added that regular monitoring will provide timely information, should projects not be achieving results or working to timescales. The full SHP meet every six months and a précis of the reviews collated will be prepared for the next meeting by TG.</p>	TG
6.	<p>Outcomes and actions from Review of Partnership</p> <p>LS provided an outline following the completed review of the partnership:</p> <ul style="list-style-type: none"> ▪ The partnership was generally found to be strong and effective ▪ Areas to improve include the priority action groups where there is a lack of cohesion between strategic and operational levels ▪ Opportunities exist for better joined up and effective working with others, for example Harlow 2020 Partnership and the Children’s & Young People’s Partnership (CYPSP) ▪ The Partnership Management Executive Group (MEG) will make the link between operational and strategic working. The group will include members from both the RAG and front line staff ▪ The MEG will have the responsibility for agreeing the Terms of Reference, will oversee performance of the partnership and the groups who have received funding. The group will also ensure mechanisms for engaging with staff on the ground and oversee future resource allocation ▪ The MEG will raise awareness and promote both local and national campaigns and respond to changes and local issues. The group will report to the RAG and use the full SHP meetings as a sounding board ▪ Both the Communications and Awareness Group (CAG) and the Performance Management Group have been absorbed into the MEG. The Anti Social Behaviour Group (ASB) will now be chaired by MR <p>LS added that although the MEG has only met once, an action plan will be drawn up and it has been agreed to look at local hate crime, following recent national headlines. LS asked TG to link with MB to avoid any duplication of work.</p> <p>TG, MS and BC will form a virtual team and share databases and admin cover for staff absence. The six hallmarks for good partnership working will be used to address issues which have emerged from the review.</p>	<p>TG/MB</p> <p>TG/MS</p>
7.	<p>Performance update</p> <p>A performance update report was circulated and MB provided a brief outline. MB agreed to provide further information regarding local domestic violence figures for CP. MB also agreed to try to quantify the numbers of domestic burglaries being committed by persistent prolific offenders (PPOs). TG requested hot spot data and MB advised this is available. MB to forward details to TG. MB added that the domestic violence data was not completely accurate, although it was agreed that mechanisms for comparison would be good for directing future funds. CC advised that data could be used from MARAC to further inform the domestic violence statistics. MB added that any additional data would be welcomed to further improve accuracy. Discussion took place regarding night crime in the Town Centre and the causal relationship, with the partnership having funded several initiatives in the town centre during the year. SW requested clarification on the new partnership structure and it was agreed that a diagram would be useful. MS to email to group. LS thanked MB for a clear report and its advance circulation.</p>	<p>MB</p> <p>MB</p> <p>MB</p> <p>MS</p>

<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p>	<p>Any other business</p> <p><u>Prevent Agenda</u> – LS advised that there will be a joint workshop with Epping Forest CDRP to raise awareness of Prevent on 27th November at Epping Forest District Council. There will be twenty places available to Harlow, with priority being given to RAG members. MS to email details out.</p> <p>The district council has responsibility for the national indicator and a group will be formed to develop an action plan.</p> <p>Action plans from other districts are available for use as examples, which will enable these to be tailored to the Harlow context.</p> <p><u>Youth Rehabilitation Orders</u> – PB advised that the YROs will be replacing all existing penalties and this would have an impact on all partners. It was agreed that PB present information at the next meeting.</p> <p><u>Family Intervention Project</u> – CS advised that the post has now been funded and is currently being recruited to. Referrals will be taken after Christmas.</p>	<p>MS</p> <p>PB</p>
<p>9.</p>	<p>Date of next meeting</p> <p>TG to arrange next meeting and liaise with MS for further dates</p>	<p>TG/MS</p>