

**HARLOW CHILDREN'S PARTNERSHIP**

**MINUTES OF THE HARLOW CYPSP BOARD MEETING  
Held at Harlow Civic Centre on March 8th 2010**

<b>Present:</b>	Lynn Seward Marina Sherriff Chris Fluskey Andy Simpson Adrian Coggins Maureen Pearman Simon Morris Lonica Vanclay Julie Saggars Karen Brimson Angela Street	Harlow District Council (Chair) Harlow 2020 HEC Children's Centres Network NHS West Essex Harlow District Council Essex County Council Essex County Council Essex County Council Essex Police Harlow District Council (Minutes)
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<b>Apologies:</b>	Judy Hurry Brenda Towle	NHS West Essex ECYVS
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		ACTION
<b>1.</b>	<b>Minutes of the last meeting</b>  The minutes from the meeting of the 11 <sup>th</sup> January were agreed to be a true and accurate record.	
5	It was confirmed that the 8 priorities proposed at the meeting had been adopted.	
<b>2.</b>	<b>Matters arising</b>  All contained within the agenda	
<b>3.</b>	<b>Update from West Essex Children's Trust Board</b>  Lynn gave the following feedback from the second meeting of the WECTB.  <ul style="list-style-type: none"> <li>▪ Lynn outlined the presentation that she had given in respect of Harlow's priorities, as agreed at the previous meeting of the HCP.</li> <li>▪ It had been agreed that there was a need for a small sub-group to look at how the WECTB action plan could be taken forward.</li> </ul> Lynn then advised that a meeting had taken place, attended by representatives from Harlow, Epping and Uttlesford, Lonica Vanclay and Teresa Smith, and it had been agreed that the following be taken back to the next meeting of the WECTB for discussion:-  <ul style="list-style-type: none"> <li>▪ The need to differentiate between:- <ul style="list-style-type: none"> <li>○ mainstream core business</li> <li>○ Issues in need of a watching brief</li> <li>○ Issues to be included within the action plan, with specific targets</li> </ul> </li> <li>▪ Three main issues common to all 3 Districts to be taken forward as part of the development of an action plan:- <ul style="list-style-type: none"> <li>○ Obesity</li> <li>○ Positive activities</li> <li>○ Preventing entry into the criminal justice system</li> </ul> </li> </ul>	

4.	<p><b>Play and Youth Activities Group</b></p> <p>The group heard a presentation from Maureen Pearman detailing the work of the group along with an outline of the Play and Youth Strategy.</p> <p>There then followed discussion around the role of group in terms of the 'positive activities' priority and it was subsequently agreed that</p> <ul style="list-style-type: none"> <li>• Group to be expanded and capacity increased.</li> <li>• Group to take the lead on the positive activities priority, with Maureen as Chair</li> <li>• Terms of Reference to be widened to include a whole range of positive activities.</li> <li>• Partners to nominate representatives for the group.</li> <li>• The existing Play Strategy Group may prefer to be a sub-group of the wider Group</li> </ul> <p>Maureen and Lynn to meet to discuss taking this forward.</p> <p>Chris Fluskey gave details of the new "Every Child an Opportunity' funding, 70% of which will be devolved to schools, specifically for extended school services for disadvantaged children. Any remaining monies could be used to fund groups who can provide extended services that the schools cannot (e.g. Kickz and Active Harlow). Chris is currently drawing up a plan for submission and is in discussion with various groups.</p>	
5.	<p><b>Think Family Group</b></p> <p>Chris Fluskey distributed and outlined the following documentation:-</p> <ul style="list-style-type: none"> <li>• Details of the 4 parts of CYPP3 and which ones the Think Family Group are taking a lead on (see appendix xxx)</li> <li>• Original Terms of Reference for the group, which need to be changed to accommodate the Young Carers and a slightly wider remit</li> <li>• Action Plan, including progress to December 2009</li> </ul> <p>Chris advised that, as the parenting support funding from the former CYPSP ceases on the 31<sup>st</sup> March, some partners may need to withdraw / reduce their input.</p> <p>The group were advised that ECC have recruited to the post of Parenting Co-ordinator, and that a part of her role will be to identify current services and to co-ordinate and develop them.</p> <p>There was some discussion around difficulties in engaging with some partners, and the need to clarify links and communication conduits was agreed.</p> <p>See appendices 1 to 5</p>	
6.	<p><b>Performance Update</b></p> <p>Marina Sherriff outlined the key points from the previously distributed Performance Report. (See appendices 6 to 8)</p> <p>There was discussion around the need to identify reporting mechanisms for 'Improve life chances of looked after children and other at risk groups' as part of all targets. It was subsequently agreed that this would be discussed further at the next meeting, using 'the number of children receiving school meals as a proxy measure'.</p>	

	Lynn Seward advised that the 2020 Partnership is currently refreshing the Local Area Agreement and that a rationalisation of targets would form part of this, along with a look at the way people are asked to input information.	
<b>7.</b>	<p><b>Achievements 2009/10</b></p> <p>Lynn requested that details of any achievements, not already forwarded to Marina, be emailed to her for inclusion in a report to the West Essex Children's Trust Board..</p>	
<b>8.</b>	<p><b>Structure of next meeting</b></p> <p>It was proposed and agreed that the general structure for the next meeting would be as follows:-</p> <ul style="list-style-type: none"> <li>• Performance update</li> <li>• Feedback from WECTB</li> <li>• Discussion around 'Improve life chances of looked after children and other at risk groups'</li> <li>• CAMHS and TAMS sub group – discussion</li> </ul>	
<b>9.</b>	<p><b>Any other business</b></p> <p><u>Karen Brimson</u></p> <p>Karen outlined the 'Triage' project currently being trialled in Southend as an alternative method for dealing with young people coming into custody, and advised that it is hoped that the initiative will be rolled out across Essex by the end of September</p> <p>The 'Too Smart' Roadshow is to be held again on the 20<sup>th</sup> May, with two 90 minute sessions scheduled for 10am and 1.15pm. Any one wishing to attend should contact Karen direct.</p> <p><u>Andy Simpson</u></p> <p>DSF are in the process of commissioning new training materials for working with 'neglect' and Andy has been asked to sit on the research advisory board for the materials. Details to be forwarded to Angela for dissemination to the group</p> <p><u>Chris Fluskey</u></p> <p>With effect from the 31<sup>st</sup> March 2011, nearly £2million in funding will be distributed via a different method and not through HEC as currently, which will result in the decommissioning of a number of initiatives.</p> <p><u>Lonica Vanclay</u></p> <p>The first MAAG is scheduled to take place later this week.</p> <p>In addition to the new posts of MAAG Manager and Parenting Co-ordinator, there will also be an Integrated Workforce Manager with responsibility for supporting the partnerships.</p>	
<b>10.</b>	<p><b>Date of next meeting</b></p> <p>21<sup>st</sup> May at 2pm in Ctte Room 2b, Civic Centre</p>	

