

Minutes

HARLOW 2020 PARTNERSHIP BOARD

Friday 18th September 2009, Committee Room 2A&B, Civic Centre,
 The Water Gardens, Harlow

PRESENT:

Andrew Bramidge (AB)		Harlow Renaissance Ltd
Bill Rammell MP		MP for Harlow
Chris Fluskey (CF)		Harlow Education Consortium
Cllr Eddie Johnson (EJ)		Essex County Council (ECC)
Cllr Edna Stevens (ES)		Harlow Council
Darren Leech (DL)		Princess Alexandra Hospital Trust
Jackie Sully (JS)	(Chair)	Rainbow Services
John Wright		Princess Alexandra Hospital Trust
Malcolm Morley (MM) (Vice Chair)		Harlow Council
Sue Young (SY)		Harlow College
Supt. Simon Williams (SW)		Essex Police

IN ATTENDANCE:

Becci Court (BC)	(minutes)	Harlow 2020 Partnership
Keith Hughes (KH)		Business Link East
Marina Sherriff (MS)		Harlow 2020 Partnership
Yvette Wetton		Essex County Council

APOLOGIES:

Alison Cowie	NHS West Essex
Andrew Murray	Harlow Council
Jenny Minihane	NHS West Essex
Jonathan Clarke	Harlow & District Chamber of Commerce
Lynn Seward (LS)	Harlow Council/Children's & Young People's Strategic Partnership
Nathalie Collomb	GO East
Paul Taylor	Learning & Skills Council
Rob Sibley	BAA
Sandy Cruikshank	Go East

for lateness

ABSENT:

Cllr John Strachan	Harlow Council
Jan Dalrymple	Harlow Voluntary Sector Forum
Paul Wood	East of England Development Agency

JS welcomed everyone to the meeting and apologies were received and noted.

1. DECLARATIONS OF INTEREST

JS declared an interest in item 4 of the agenda. MM, KH, ES and JS declared an interest in item 9 of the agenda.

2. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 19th June 2009 were agreed as an accurate record.

3. MATTERS ARISING

3.1 Review of Children's Trust arrangements (7.0)

JS advised that a letter had been sent to Lord Hanningfield regarding the proposed arrangements and the response stated that the final decision is still to be agreed.

JS added that a meeting is due to take place that afternoon for interested partners to look at the current proposed arrangement, and how as a stand alone group from the West Essex model, Harlow could feed into the local Children's Trust Board.

3.2 Harlow College (3.0)

SY will now be representing the College on the Partnership Board and Malcolm Mulcahy will be attending Steering Group meetings.

3.3 Harlow Research Project (11.0)

BR/JS have endeavoured to take a project forward to Anglia Ruskin University (ARU) to fund research around inhibiting factors that stop the town progressing, however ARU suggested this could be best commissioned with another organisation. JS suggested the Board identify funding elsewhere in order for this to take place. *Action: all*

3.4 Faith and BME representation on Harlow 2020

The Interfaith Forum will be launched on 14th October. JS requested that the request be taken forward to the Forum to pursue an elected representative. This was agreed to be discussed again at the December meeting once the Forum has met. *MS to action*

4. **ELECTION OF CHAIR OF THE 2020 BOARD**

Nominations had been sought for the election of Chair and it was agreed that JS be elected and continue in this role. JS thanked the Board for their confidence and continued support.

5. **ELECTION OF VICE CHAIR OF THE HARLOW 2020 BOARD**

JS proposed Cllr EJ for the position of Vice Chair. This was seconded by MM and agreed by the Board.

6. **HARLOW RENAISSANCE (HRL)/TOWN CENTRE - update**

AB provided an update on the current GAF schemes. Moat have been appointed to deliver on the schemes in Clifton Hatch, Prentice Place and Old Harlow. Public meetings took place in July, with exhibitions held in September. Planning applications will be submitted in November and it is hoped that building will commence on site in March 2010. A contractor has been appointed for the Prentice Place playground, with works to start as soon as ECC have completed an architectural survey on site. Public meetings on the design of the housing and shops will follow with a planning application in the Spring of 2010.

HRL are working with the Council to produce the Harlow Design Guide as part of the Local Development Framework (LDF) process to establish firm principles for the future regeneration and growth of the town. Consultants will be producing the guide and a future 2020 meeting will be required to discuss this further, as this work will complement the refresh of the Vision. It was clarified that the guide would illustrate that future buildings need to be appropriate and fit for purpose. *MS to action*

AB provided a DVD fly through on the Town Centre North proposal and circulated a supporting brief. Responses have been positive and supportive of the scheme. Bringing housing into the town centre will add vibrancy and extend the cultural input of the town. It was noted that the Harvey Centre is assured the level of investment to transform. A copy of the presentation is available on the internet at www.harlowtowncentrenorth.co.uk.

7. **HARLOW 2020 STEERING GROUP - update**

An application to the Future Jobs Fund is being headed up by Harlow Council from a West Essex perspective which includes Harlow, Epping Forest and Uttlesford. There are currently over fifty new jobs. The bid must be submitted by the end of September. The West Essex LSP chairs continue to meet as a West Essex partnership, to identify development opportunities and any further partnership working.

Health Inequalities – This group is temporarily suspended in order to look at re-modelling. A working document is currently being prepared to further this work and this will be completed by the end of September.

2020 Vision – A brief has gone out to four interested parties with a tender deadline set for 22nd September 2009. It is planned that the successful individual/organisation will be appointed by 1st October and a draft strategy will be presented to the Board in December. The document will link into the LDF process and the Harlow regeneration strategy, to convey one vision for the town.

LAA Targets - JS advised that a workshop type meeting will take place at the next Steering Group, to look at the issues of risk, opportunities, LAA targets and achievements. MS advised that some targets are not measured at local level and this is currently being reviewed by MS and LS. Essex LSP lead officers are looking at the possibility of an Essex Observatory to enable targets to be taken forward at a local level. CF asked if there had been any discussion with LSP Chairs on the likely impact of the new Children's Trust arrangements as the Essex Partnership will be affected with LAA/NI responsibilities. It was pointed out that although the Essex LAA2 recognises the importance of place, data hasn't necessarily followed. This is an important issue that has not been addressed. Discussion took place regarding safeguarding, the Essex JSNA and resource allocation.

8. HARLOW 2020 FINANCE - update

MS circulated the budget report which was noted. MS advised that ECC are contributing to the development of the Vision brief.

9. PERFORMANCE REWARD GRANT (PRG)

MM, ES, JS and KH left the room leaving a quorum of voting members. MS to confirm the LSP quorum. *MS to action*

MS asked that the first paper circulated with the agenda be disregarded. A further paper was circulated which detailed the recommendations from a sub panel of the Steering Group regarding allocation of the remainder of the funding. An overview of on the criteria was provided and how projects were scored. Discussion took place on the detail of each project. Approval was passed by the members for all of the projects outlined and it was agreed that the outstanding amount of £758 should be taken from the 2020 budget for 2009/10.

10. QUESTION TIME

There were no questions from members of the public.

11. ANY OTHER BUSINESS

11.1 Board meeting dates for 2010

Board meeting dates for 2010 were agreed in principle. MS to email to all members. It was stated that Steering Group meetings for 2010 may no longer be held on Fridays and dates are to follow. *MS to action*

11.2 Police Authority - 2020 membership

JS referred to a letter from Robert Chambers requesting representation on the LSP Board from a member of the Police Authority. This was agreed on condition that the operational body from the Police remain represented. MS to respond in writing. *MS to action*

11.3 PCT Annual Report

The PCT annual report is now available to read and download online from:
www.westessexpct.nhs.uk

11.4 Confidential item

SW requested a confidential item be discussed at the end of the meeting.

11.5 Steering Group Christmas Lunch

The lunch will take place on 4th December and all members are welcome. BC to confirm details. *BC to action*

12. DETAILS OF NEXT MEETING

The next meeting will be held on Friday 18th December 2009 in Committee Rooms 2A&B,

Civic Centre at 10.00 a.m. Refreshments will be available from 9.45 a.m.

There being no further business the meeting closed at 11.45am.